

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING  
TUESDAY 3<sup>RD</sup> DECEMBER AT 7.30PM  
WOULDHAM VILLAGE HALL**

Present: Cllr Head, Cllr Parris, Cllr Humberstone, Cllr Jukes, Cllr Bell, Cllr Marr, Cllr Gray, BCllr Davis, BCllr Dalton, Clerk Nicky Grimes Community Warden, 8 members of public

<b>1.</b>	<p><b>ELECTION OF CHAIR AND VICE CHAIR</b>  <b>Chair notes 7 Councillors present</b>  <b>Cllr Parris Proposes Cllr Bell for Chair Cllr Jukes seconds. All agree</b>  <b>Cllr Bell accepts the nomination</b>  <b>Nominations for Vice Chair</b>  <b>Cllr Parris nominates Cllr Head Cllr Juke seconds. All agree</b>  <b>Cllr Head accepts nomination</b></p>	
<b>2.</b>	<p><b>APOLOGIES Cllr Baker Cllr Homewood</b></p>	
<b>3.</b>	<p><b>MINUTES</b>  The minutes of the Parish council meeting held on the November 5<sup>th</sup> 2019 were proposed by Cllr Head and seconded by Cllr Humberstone to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.</p>	
<b>4.</b>	<p><b>MATTERS ARISING FROM MINUTES</b>  <b>Worrall Drive and Keepers Cottage Lane are covered in mud with builder's rubble lying around, as the road is totally unlit it is especially dangerous in the dark, BC's consider the contractors should keep the road clean, jet washing is probably the answer. Discussion on whether the road is adopted or not and who owns it in case of accidents? Clerk to report to H&amp;S Kent.</b>  Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.</p>	
<b>5.</b>	<p><b>DECLARATIONS OF INTEREST</b>  Cllr Head Grounds Maintenance  Cllr Humberstone works for KCC</p>	
<b>6.</b> <b>6.1</b>  <b>6.2</b>  <b>6.3</b>	<p><b>EXTERNAL REPORTS</b>  <b>Borough Councillor:</b>  <b>BCllr Davis, thanks Jenny for her work in the last 4 years.</b>  PC have received their report (on website). Discussion on gritting in the winter and which roads are due, the High St is now on the primary route. There was a report that Hall Road would not be gritted because of the speed bumps but Cllr Head thinks it is only the snow clearance that would cause a problem. BC to follow up.  MR10 work has started to fix left turn onto New Court Road.  Buses, clerk has stated that she won't collect reports in future because the service is worse than ever and ultimately there is no-one to complain to. BC Davis is hoping there will be another meeting with Arriva, there has been a delay in legal department so new service delayed.  <b>County Councillor: Absent. Please send letter to Peter and ask for a written report.</b>  <b>Police report</b>  Knowle Road Wouldham: On Friday 8th of November around 6:05pm. Somebody stole the bonnet from a vehicle parked in the road. This is a repeat crime.</p>	BC Davis

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<p>6.4</p> <p>6.5</p>	<p>Knowle Road Wouldham: Between 7:00pm on Tuesday 12th of November and 6:28am on Wednesday 13th of November. Somebody has stolen diesel from a vehicle parked in the road. School Lane in Wouldham On Friday 22nd of November between 2:00pm and 3:51pm. Pedal cycle stolen while owner was collecting child from school.</p> <p><b>Neighbourhood Watch Scheme:</b> Does anyone want to take over the NHW for Wouldham? Cllr Gray to discuss with Chair. In the absence of Cllr Baker Stephen Rimmington reports on PV NHW: one reported incident, a man was seen going down the side of a house, was challenged and made off.</p> <p><b>Community Warden.</b> <b>Ask Viv for report</b> <b>Put KCC reports of scams and road works in Parish News</b></p>	
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p>	<p><b>PLANNING</b></p> <p><b>7.1 Planning applications considered and commented upon by the Planning 19/02279/RM Pelican View.</b> Chair explains where it is and that we asked for the HGV's who service the area to turn right to the M2/M20 and not through Borstal.</p> <p><b>7.2 Planning consents issued:</b> TM/19/02290 14 Nelson Road TM/19/02240 Downs Farm TM/19/02378 110 High Street</p> <p><b>7.3 Planning applications refused:</b></p> <p><b>7.4 Other planning issues:</b> Because of the Local Plan still being developed, TMBC do not appear to be able to refuse any plans that conform to the National Planning Policy Framework (NPPF). PC are consulted because of local knowledge but are overruled if objections do not contravene NPPF. Discussion on planning law being in such a mess from central Government. Government are refusing to listen to local Councils. At KALC AGM of 30/11/19 motions from Swale Committee saying housing targets in Kent are too high making them unachievable and are asking the Gov to reduce the numbers.</p>	
<p>8.</p>	<p><b>MEMBERS OF THE PUBLIC.</b></p> <p><b>Stella:</b> Footpath to the right on Knowle Road is overgrown (MR179) <b>Stephen:</b> Suggests reporting roads in PV to HSE (Cllr Gray to send photos) Graffiti artist has started in PV. Cllr Head remembers they were camped up on Wouldham Common and came down to graffiti the village, it's not always residents. Cllrs to keep their ears open <b>Jenny:</b> 155 bus service. There was a discussion on new bus service funded by Trenport, there is confusion on many issues including the new route and that is why we need another meeting. The original 155 will stay the same but the new bus service raises many issues. BCllr Dalton: chaired the last 155 meeting on July 5<sup>th</sup> 2019, 2 PC members, other PC's, Arriva, KCC and TMBC were present. There were 3 options discussed: 1. New East bank service - hourly, running from PV to Maidstone return. No buses to Burham, Wouldham or Medway Towns. 2. Improvements to 155 to utilise funding to improve service to a half hour</p>	<p>Clerk Clerk</p>

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	<p>service.</p> <p>3. To invest in new service Chatham to Maidstone. This was considered by the meeting to be far better than the other two options.</p> <p>The next stage was for Arriva to produce a new timetable and run checks, a process that should have been completed by end of July and results should have been emailed. Still waiting for distribution of results. Without any new meetings, KCC and Arriva are at an advanced stage with the new route coming from Borstal down Wouldham Road and turning into School Lane. From there it goes direct to Burham via Pilgrims Way and Rochester Road and then to Peters Village via New Court Road. It then proceeds via Eccles, Aylesford Quarry Wood and London Road to Maidstone Bus Station. This new route has not been discussed with local councillors and a meeting is required to go through the mass of detail. It must be stressed that the 155 group from our parishes are consultees but cannot make executive decisions. However there are many concerns such as:</p> <p>a. Access by Wouldham residents to the new service is only available at the junction of the High St and School Lane or by walking in to Peters Village.</p> <p>b. The access to and from the new surgery in Peters Village is possible from both the High St. and from Cornwall Crescent on an hourly basis on the 155 There is also access to the new surgery on the new bus service but only from the School Lane/High St junction.</p> <p>c. There is a need for mass repositioning of bus stops to make for the new service.</p> <p>d. And many other concerns.</p> <p>There was discussion on the existing 155 bus stopping at Ringlestone, despite many complaints Arriva and KCC won't agree to bypass Ringlestone.</p> <p>Answers to all these questions can only be answered by meeting with KCC and hopefully Arriva.</p>	
<p><b>9.</b></p> <p><b>9.1</b></p> <p><b>9.2</b></p>	<p><b>HIGHWAYS AND VERGES:</b></p> <p><b>The PC agree the Terms of Reference for the Highways Committee, clerk reminds Counsellors to add to their rules and regulations.</b></p> <p><b>Highways Committee: Cllr Humberstone.</b></p> <p>Trenport put in a traffic survey, no obligation to inform authority why.</p> <p>Gateway at the Knowle is on order.</p> <p>Lorry in High St damaged car on way to Gore Farm.</p> <p>Ask KCC to warn us when facilities are starting work, facilities companies don't need to inform KCC that they have closed a road until they have been there 2 hours.</p> <p>Due to vegetation being cut back the speed signs near the church are now visible.</p> <p>Can we put road closures on KWC, road closures go on PC FB page and Cllrs shares it across. Get daily incident report. Subscribe through KCC.</p> <p><b>Graham discusses his meeting with Peter Homewood. Discussed the Tracey Crouch survey. Village wants less traffic and slower speeds. DYL in High St got the most votes. Graham suggested more options. Does not think anything is going to happen without large, costly consultation. Said option 7 got a false reading because it was the only option that slowed traffic down.</b></p> <p><b>Initially this meeting was going to be with PC but cancelled because of</b></p>	<p>Clerk</p>

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<p><b>9.3</b></p> <p><b>9.4</b></p>	<p><b>purdah, the PC needs technical knowledge.</b>  <b>KCC agreed to 5 traffic calming measures, the PC put them in order, nothing was ever done.</b>  DYL request on the corner of Keepers Cottage Lane and Village Road. Mix of opinions of residents, some want DYL, more considerate parking and enforcement would help. Cllr Bell asks Cllr Marr what the ruling on parking on corners was, Cllr Marr replied that 10 meters is the required distance. BCllr Dalton. In the new local plan to go to inspectors, IGN3 states that parking needs 1.5 spaces across the site, this is the maximum, now states that this is the minimum. These roads have been adopted but enforcement is non-existent.  Any more DYL lines would go into Phase 17, considered in July 2020 and will wait 2 years. The PC will ask the residents.  <b>Need zig zags returned on School Lane and one car parking space removed. Cllr Head suggests we make a list of all DYL requested. Highways Committee to look at for February meeting.</b>  Post boxes to be installed on Village road and Keepers Cottage Lane in 2020. Have received installation form</p>	<p>Cllr Humberstone</p>
<p><b>10.</b></p>	<p><b>STREETLIGHTS:</b>  Hall Road Street Lights. KCC have sent licensing form, Clerk to fill in and send off. There is a cost of £395, Clerks asks for permission to pay. Proposer Cllr Jukes Second Cllr Gray. All agree.  Clerk is hopeful they will be installed soon.</p>	
<p><b>11.</b></p>	<p><b>FOOTPATHS/PROW</b>  Letters were sent to 102 and 22 High St re: gravel on path but have had no reply.</p>	
<p><b>12.</b></p> <p><b>12.1</b></p>	<p><b>ALLOTMENTS:</b>  Nothing new to report  <b>To agree the clerk register with TMBC for the allotments to be a Community Asset.</b>  Cllr Head proposes and Cllr Gray seconds All agree.</p>	
<p><b>13.</b></p>	<p><b>PETERS VILLAGE</b>  Cllr Gray checks lifebuoys, sometimes the ropes get lost down the back. Cllr Baker to price replacements online.  Complaints about dog poo and the emptying of the bins</p>	<p>Cllr Baker</p>
<p><b>14.</b></p> <p><b>14.1</b></p>	<p><b>WOULDHAM COMMON:</b>  Nothing new to report. Litter has been bad recently  <b>To agree the clerk registers with TMBC for the Common to be a Community Asset.</b>  Proposed Cllr Jukes Second Cllr Gray all agree</p>	
<p><b>15.</b></p> <p><b>15.1</b></p> <p><b>15.2</b></p>	<p><b>VILLAGE HALL:</b>  <b>Update on new hall. Potential purchaser is coming in with builders to get quotes.</b>  Cllr Head explains proposal:  <b>PROPOSAL: The Parish Council in its statutory capacity agree to give the Village Hall Committee a lease for the Village Hall</b>  Proposer Cllr Head Second Jukes All agree  <b>PROPOSAL: The Parish Council (in capacity as trustee) agree with the Parish Council (in statutory capacity) that the new Village Hall will occupy a new site on the Recreation Ground as per planning permission granted (Minutes 3/9/19 6.2)</b>  Proposer Cllr Head Second Cllr Jukes All agree</p>	

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	<p><b>Discussion on leaving the charity commission and run as non profit making organisation by the PC for the Village Hall.</b></p> <p><b>Cllr Parris is concerned about handing over the surplus money (from sale of hall after new hall built) to the Village Hall committee, then the PC do not have a say on how it's spent.</b></p> <p>Clerk explains work needing to be done at the front of the hall, drain jet washed, pipe fixed and trench dug. Will find someone from "Check a trade"</p>	
16.	<p><b>RECREATION GROUND:</b></p> <p>Dog poo is getting really bad again. Needs enforcement but there is no-one to enforce. Discussion on by-law to keep dogs under control and clean up after them. Clerk to contact dog warden.</p> <p><b>16.1 Temporary car park by the Tramway</b></p> <p>Question on access? Cllr Bell raised the query about having to drive over private land, and this might be seen as the PC condoning residents driving over private land, and once building starts there might not be access. A resident has offered to help to build it.</p> <p>Can we ask that the footpaths and access road are in situ before building starts? We assume the road will be put in first.</p> <p>KCC wanted to put 14 car park spaces along the side of the Rec, were they going to pay for it? Yes. Therefore, perhaps they will offer some money a new car park?</p> <p>Quote for car park sign: Quote for 50x80cm, increase to A1 size.</p> <p>Recycling bins are due to move but no-one knows when.</p>	Clerk
17.	<p><b>GENERAL VILLAGE BUSINESS:</b></p> <p><b>17.1 Discuss and approve matters for Community Magazine:</b></p> <p>KCC alerts, bus service – aware of problems. More to be discussed in Jan meeting</p>	
18.	<p><b>ADMINISTRATIVE AND FINANCIAL MATTERS:</b></p> <p><b>18.1 Approval of accounts</b> signed by Finance Committee</p> <p>Cllrs Bell and Head sign off accounts</p> <p>Cllrs Bell and Head sign cheque for KCC street light license</p> <p><b>Village Hall accounts</b></p> <p>Received by PC</p> <p><b>18.2 Lap top:</b> Clerk asks permission to purchase new lap top for £529. Large screen lap tops are rare and the new lap top will be the computer for the new parish office. The current laptop is 4 years old.</p> <p>Proposer Cllr Gray Second Cllr Humberstone all agree to buy lap top</p> <p><b>18.3 On November 14<sup>th</sup> the Finance Committee agreed the payment of £1036.50 to Barge Group on receipt of the payment from TMBC</b></p>	
19.	<p><b>CORRESPONDENCE:</b></p> <p>None</p>	
20.	<p><b>DATE OF NEXT MEETING:</b></p> <p><b>January 14<sup>th</sup> 2020</b></p> <p>Chair requests that the next meeting be on January 14<sup>th</sup> to start at 7.00pm and include the precept meeting. All agree</p> <p>Next Tuesday meeting of finance committee to discuss precept. 7.00</p>	
21.	<p><b>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</b></p> <p><b>Cllrs Bell and Head sign the Declaration of Acceptance.</b></p> <p><b>Cllr Bell;</b> Went to the AGM of KALC meeting. This Thursday night KALC</p>	

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	meeting at Gibson Drive. Meeting ends 21.45	
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For meeting held on December 3rd 2019						
						Opening balance
Current account Nat West			£ 26,371.31			29099.05
Savings account Nationwide			£ 20,433.36			
Monies belonging to Youth Club			£ 1,198.56			
Monies belonging to Fun Day			£ 1,109.18			
Money from Members Grant			£ 420.00			
<b>Receipts</b>						
12/11/2019	KCC	Urban grass	£ 641.81			
15/11/2019	TMBC	Recreation Ground	£ 1,036.50			
22/11/2019	KALC	Refund on training	£ 60.00	£ 1,738.31		
<b>Payments made up to November 30th</b>						
01/11/2019	KALC	Training	£ 60.00			
04/11/2019	Google	Email	£ 4.97			
04/11/2019	EDF	CCTV	£ 15.00			
06/11/2019	Streetlight	Ravensknowle	£ 156.00			
06/11/2019	F Rance	Litterwarden	£ 192.61			
06/11/2019	TMBC	Election	£ 1,600.34			
06/11/2019	N Grimes	Office rental	£ 216.66			
06/11/2019	All Saints	Cemetary	£ 500.00			
06/11/2019	B Larkin	CCTV	£ 5.00			
06/11/2019	N Grimes	Salary&expenses	£ 970.84			
14/11/2019	Barge Gro	Recreation Ground	£ 1,036.50			
22/11/2019	ICO	Data protection	£ 35.00			
25/11/2019	E On	Streetlights	£ 28.84	£ 4,821.76		
<b>Payments to be agreed December meeting</b>						
	N Grimes	Salary&expenses	£ 1,054.81			
	F Rance	Litter warden	£ 908.21			
	N Grimes	Office rental	£ 216.66			
	Headland	Annual contract	£ 2,100.00			
	Headland	Urban grass cut	£ 675.00			
	Headland	Footpaths	£ 680.00			
	B Larkin	CCTV	£ 5.00			
	All Saints	Community News	£ 250.00			
	EDF	CCTV	£ 15.00			
	E On	streetlights	£ 28.00	estimated		
	Google	Email	£ 4.97			
	PSR	Admin costs	£ 450.00			
	PWLB	car park loan	£ 5,224.04	£ 11,611.69		
<b>Estimated balances</b>						
Nat West	Current a/c		£ 14,759.62			
Nationwide	Building Soc		£ 20,433.36			
Youth club			£ 1,198.56			
Fun Day			£ 1,109.18			
Members Grant			£ 420.00	£ 37,920.72		

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